

Olean City School District  
Operations Committee Meeting  
410 West Sullivan Street  
Monday, December 3, 2018  
4:30 pm

Present:	Ira Katzenstein	Janine Fodor
	Frank Steffen, Jr.	Paul Hessney
	Jen Kless	Kathy Elser
	Vicki Zaleski-Irizarry	

#### Facility Use Fees

- Kathy reviewed the fee structure and recommended revisions to the Facility Use form which would outline the fee for security when requested by organizations renting a facility; as well as when the district feels there should be security at an event (at the district's discretion as determined by the Superintendent and/or his/her designee)
- Kathy noted that outside organizations that use district facilities MUST provide proof of liability insurance and name the district as an additional insured (per the district's insurance provider Utica Insurance)

Kathy exited the meeting at 4:45 pm.

#### Goal Setting for 2018-2019 School Year

Ira noted that goals need to be smart and measurable; Janine distributed a handout

2018-2019 goals will be:

- Policy – streamlining
- Family Engagement/involvement
- Student Achievement
- Safety Assessment

Motion by P. Hessney, seconded by J. Fodor, to go into Executive Session at 5:40 pm to discuss the performance of a particular individual. Jen Kless was excused from the meeting.

Motion by J. Fodor, seconded by F. Steffen, Jr. to exit Executive Session at 5:50 pm and reconvene to the Operations meeting.

Meeting ended at approximately 5:50.

Next meeting will be held on Monday, January 7<sup>th</sup> at 4:00 pm.